

**YEA CRASH - Safer roads, fewer deaths**  
**Minutes of meeting 10<sup>th</sup> May 2009 1.30pm-3.30pm at County Hall**

**Present** - Kyle (chair), Laura, Jess, Danni, Helen, Rachel, Jack, Lucy, Stefanie, Andrea (Fire and Rescue Service), Sherilyn (YEA staff)

**Apologies** - David (Fire & Rescue Service), Leah, Alice, Emily

**Absent without apologies** - Liam, Toby, Ben, Damion

**Action Planning Day at Fire HQ**

The group discussed their planning day that took place on 17<sup>th</sup> April, everyone thought it had been a very productive day with useful guest speakers and very positive outcomes. We now need to look at the practicalities of making our plan happen!

**Tasks to do before next Subgroup**

**Funding** - We need to put in a YOF bid to help us with the funding of our campaign to do this we need to have an accurate idea of the costs involved.

**Venue** - Lucy and Kyle are going to research venues that we could use for the events particularly Colchester Stadium, Towerlands, Ford in Dunton and to try and identify another venue in the south of the County. Lucy and Kyle will find out costs, check out availability for mid October and research facilities.

**Promotional materials** - Jack, Stef and Danni are going to research promotional products available and get some quotes.

**Press Release** - The basis of a press release was worked on in the meeting - I don't know where this is - has anyone got it?!

**Set a date** - We want to aim to do the first event mid October, we need to set a date with David, Bernie and others who will be involved. We think a Wednesday, Thursday or Friday would be better days of the week.

**Action Points**

- An extra meeting has been set to fill in the YOF bid, we will meet on Wednesday 20<sup>th</sup> May at County Hall between 5pm-7pm. Look out for letters and consent forms in the post.
- Lucy & Kyle to bring/send quotes of venue costs to meeting on 20<sup>th</sup> May.

- Jack, Stef & Danni to bring quotes of promotional materials on 20<sup>th</sup> May.
- Helen will liase with Fire Service press office to put together some information - Andrea will help sort this out.
- Find out from David the cost associated with producing a lesson pack like the one he showed us.

### **Presentation**

At the next subgroup we will put together a short presentation about our campaign that we will hopefully be able to give to Cllr. Norman Hulme and representatives from the Casualty Reduction Board and any other relevant people. We will arrange a date for this after the County Council elections in early June and then invite people. A good venue would be the Council Chambers at County Hall.

### **Ford**

Following the presentation we received from Gavin about his experiences of a car accident the group

### **Next meeting**

Next meeting will be Wednesday 20<sup>th</sup> May at County Hall 5pm-7pm. YEA office will send out consent forms, organise transport and pizza!

Our next normal subgroup meeting will be Saturday 6<sup>th</sup> June 1.30-3.30pm at County Hall, if you can not attend you must send your apologies. Apologies were given by Lucy and Rachel for the next subgroup meeting. Laura will act as Chair this meeting following on from Kyle's excellent chairing skills.

Action Point - Everyone to send agenda points to YEA office if they have any.