



LemonAid Drugs, Smoking, Alcohol Subgroup Meeting
Saturday 5th September 2009
County Hall, Chelmsford

Present:	Alix (Tendring) <i>Chair</i> Dexter (Castlepoint)	Amy-Jo (Braintree) Ruth Morton (ECC)
Apologies:	Ashley (Harlow)	Sally Hills (DAAT)
Absent:	Gabrielle, Carey, Arren, Yvonne, Fayaz, Issy	

1. Introductions and Apologies

The group welcomed two new members; Dexter from Castlepoint and Ashley from Harlow. Ashley sent apologies as he had a previous college appointment.

2. Minutes of the last meeting

The minutes of the last meeting were read and agreed.

3. Feedback from local youth councils/forums

- Amy-Jo advised that Braintree Youth Council have had a break over the summer holidays, although they have a meeting on Tuesday. She explained that the Mid Area Youth Action Worker was leaving and that Lee would be taking over the role.
- Alix advised that Tending and Colchester Youth Councils had been on to a joint teambuilding residential to Wales. They have a youth council meeting on Monday.
- Dexter advised that Castlepoint Youth Council are holding regular meetings. Together with Rochford Youth Council, they are working on a "Young People's Facilities Document" – like a yellow pages for young people.

4. Questionnaires

Amy-Jo had worked with friends in her school and returned a large number of questionnaires. Ashley had agreed prior to the meeting to take some to Harlow Town Show and copies were given to Dexter so that he can distribute some in his area. The group agreed that the deadline for running the questionnaire would be 31.10.09.

- *Alix to design a questionnaire for taxi drivers and email to Ruth by 12.09.09.*
- *All to ensure that questionnaires are completed and returned by 31.10.09.*

5. Training

Sally is making enquiries regarding First Aid training, probably to be facilitated by Essex Ambulance Service, to which the 2C4C subgroup will be invited. Food Hygiene training can be accessed via Maldon Adult Community college. The members would like to attend this if possible in a central location. Ruth advised that the cost of this would be £300 plus £10 per person. All of the group agreed that they would like to try to raise the money for food hygiene training as it would inform their work on the toolkit.



6. Funding Application/Safe House Party Pack

- Members decided on the presentation folder for the “Safe House Party” resource – a recycled polypropylene A4 document folder from One Stop Promotions. They agreed that they would like it to be in yellow or gold with purple printing, but as yellow may not be an option, they agreed to reverse the colours if necessary. *Ruth to contact One Stop Promotions for choices available.*
- A quote has been received for an art workshop day and quotes will be available within the next couple of days from the printers.
- Sally obtained permission and a quote from EYPDAS to reproduce their house party DVD as part of the pack.
- Members agreed that they would like to produce and distribute 500 packs of the “Safe House Party” toolkit to youth workers and schools and also to produce a further 1500 digital copies. The packs would include all the printed material and the EYPDAS DVD in the document folder and the digital packs would be all the resources on a CD ROM and the EYPDAS DVD. Members considered that these quantities were realistic and manageable.
- Members would like to organise and spend a day assembling and filling the folders.
- Alix, Amy-Jo and Dexter worked together on a YOF/YCF funding application for this.

7. Fact Sheets

Members to research reliable and trusted websites for the content of the fact sheets. All members will bring the results of their research to the next meeting, where the group jointly will decide on the actual wording for the fact sheets. Once compiled, they will ask professional agencies and personnel to proofread them. *All to research and bring results to next meeting.*

8. Any other business

There was no other business.

9. Details of next meeting

Please send apologies if unable to attend.

**Next subgroup meeting: Sunday 4th October 2009 @ 1.30.pm.
Venue: County Hall, Chelmsford**

